**Venue rentals at the Grande Bibliothèque**
**and at the National Archives in Montréal**

The completed form must be submitted **by email (as an attachment)** to**locatio****n@ban****q.qc.ca**

**GENERAL INFORMATION**

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| Date of request: |
| Name of requester:       |
| Title of requester:       |
| Name of organization or company:       |
| Complete address:       |
| Telephone number:       |
| Fax number:       |
| Email address:       |
| Web site:       |
| Name of person authorized to sign a contract(if different from that of the requester):       |
| Title of person authorized to sign a contract(if different from that of the requester):        |
| [ ]  I have read the [**eligibility criteria**](https://www2.banq.qc.ca/services/service_location_salles/demande/index.html?language_id=1) and conditions for using BAnQ’s premises. |

**VENUE(S) REQUESTED FOR THE EVENT**
(Please read the technical descriptions for information about room capacity.)

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| [ ]   Auditorium of the Grande Bibliothèque[**Technical description for the Grande Bibliothèque’s Auditorium**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/auditorium/) and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Hall (Ground floor) of the Grande Bibliothèque[**Technical description for the Grande Bibliothèque’s Hall (Ground floor)**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/halls-d-accueil/rdc/index.html)  and **[rates](http://www2.banq.qc.ca/services/service_location_salles/tarification/)** | Estimated number of people:       |
| [ ]   Hall (Level M) of the Grande Bibliothèque[**Technical description for the Grande Bibliothèque’s Hall (Level M)**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/halls-d-accueil/niveau-m/)  and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room M.425 of the Grande Bibliothèque[**Technical description for Room M.425**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/halls-d-accueil/niveau-m/) **at the Grande Bibliothèque** and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room M.450 of the Grande Bibliothèque[**Technical description for Room M.450**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/salle-de-reception/M450/) **at the Grande Bibliothèque**and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room M.460 of the Grande Bibliothèque[**Technical description for Room M.460**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/salles-de-conferences/M-460/) **at the Grande Bibliothèque** and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room M.465 of the Grande Bibliothèque[**Technical description for Room M.465**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/salles-de-conferences/M-465/) **at the Grande Bibliothèque**and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room M.485 of the Grande Bibliothèque[**Technical description for Room M.485**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/salles-de-conferences/M-485/) **at the Grande Bibliothèque**and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Reception room R.515 of the Grande Bibliothèque [**Technical description for Reception room R.515**](http://www2.banq.qc.ca/services/service_location_salles/grande-bibliotheque/salle-de-reception/R-515/) **at the Grande Bibliothèque** and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Atrium of the National Archives in Montréal[**Technical description for the Atrium at the National Archives in Montréal**](http://www2.banq.qc.ca/services/service_location_salles/vieux-montreal/atrium/index.html)and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Auditorium of the National Archives in Montréal[**Technical description for the Auditorium at the National Archives nationales in Montréal**](http://www2.banq.qc.ca/services/service_location_salles/vieux-montreal/auditorium/) and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room Gilles-Hocquart of the National Archives in Montréal[**Technical description for Room Gilles-Hocquart at the National Archives**](http://www2.banq.qc.ca/services/service_location_salles/vieux-montreal/gilles-hocquart/) **in Montréal** and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |
| [ ]   Room 2.28 of the National Archives in Montréal[**Technical description for Room 2.28 of the National Archives nationales in Montréal**](http://www2.banq.qc.ca/services/service_location_salles/vieux-montreal/salle-de-conference/) and [**rates**](http://www2.banq.qc.ca/services/service_location_salles/tarification/) | Estimated number of people:       |

**DESIRED DATE AND DURATION**

|  |  |
| --- | --- |
| **Date:       /       /**day / month / year | **Duration:** fromto |
| **Date:** **/** **/** day / month / year | **Duration:** fromto |
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| **DESCRIPTION OF THE PROPOSED EVENT (please read the** [**eligibility criteria**](http://www2.banq.qc.ca/services/service_location_salles/demande/)**)**      |

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| **DESCRIPTION OF THE MISSION AND ROLE OF THE ORGANIZATION OR COMPANY****(please read the** [**eligibility criteria**](http://www2.banq.qc.ca/services/service_location_salles/demande/)**)**      |